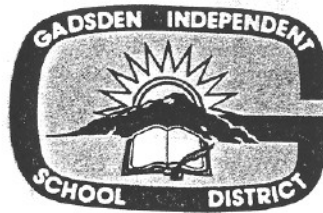



SUPERINTENDENT
RON HAUGEN



1325 W. WASHINGTON ST.
P.O. DRAWER 70
ANTHONY, N.M. 88021
PHONE (505) 882-6200

TO: Ron Haugen, Superintendent

FROM: Ken Forestal, Associate Superintendent of Human Resources 

DATE: December 13, 2001

SUBJECT: Substitute Custodians and Substitute Food Service Workers

As previously discussed by myself with you and the school board members. I am recommending that substitute custodians and substitute food service workers need not be required to have a high school diploma or G.E.D.

The purpose of this request is due to the lack of applicants in these areas.

GADSDEN INDEPENDENT SCHOOL DISTRICT
P.O. Drawer 70
Anthony, New Mexico 88021

SCHOOL BOARD AGENDA ITEMS

Title of Agenda Item: Waiver of G.E.D./High School Diploma requirements for
Substitute Custodians & Substitute Food Service Employees

Consent Agenda ___
Action X
Discussion _____

Board Meeting Date: January 17, 2002

Submitted By: Ken Forestal Human Resources 1/09/02
Originator Department Date

To Be Presented By: Ken Forestal Associate Superintendent/Human Resources

Approved By: *Ken Forestal* 1/09/02
Associate Superintendent/Superintendent Date

Background and Summary:

- (1) Would like to recommend a waiver of G.E.D./High School Diploma requirements for substitute custodians and substitute food services employees.

Recommendation:

- (1) Review and approve the salary schedule.

Assigned to Board Agenda for Meeting of January 17, 2002
Date

Don Hauge January 9, 2002
Superintendent Date

THE GAB



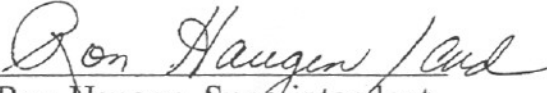
GADSDEN ACTION BRIEF

January 18, 2002

* * * * *

The Gadsden School Board took the following action at their regular school board meeting of January 17, 2002 at 7:00 p.m.

1. Approved the Consent Agenda with the exception of item P. Athletic Fund – 22000 Budget Transfer Within Function which was tabled until next meeting.
2. Received the following policies for review: Policy GBCB Staff Conduct, Policy GBCBA Management of School Resources, and Policy GBCC Reporting Violations of Law.
3. Approved the Waiver of GED/HS Diploma Requirements for Substitute Custodians & Substitute Food Service Employees.
4. Approved the Flex Schedule/Job Sharing for Instructional Assistants who are pursuing a college degree towards a teaching certificate.
5. Approved the Salary Schedule for Physical Therapist Assistant and Certified Occupational Therapist Assistant.
6. Tabled agenda item G. Purchase of Land.
7. Approved the 2002-2003 Pre-Registration Handbooks.
8. Approved the Cooperative Agreement between La Clinica de Familia On-Site Clinic at Gadsden High School and Gadsden Independent School District.


Ron Haugen, Superintendent

RH/cvd